

ADVANCED GLOBAL HEALTH

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If you require this information in an alternative format (i.e. large print, braille or audio format), please contact any library enquiry desk or telephone (0113) 343 5663 and staff will make the necessary arrangements.



Introduction

Global Health is a specialist international public health database for academics, researchers, public health practitioners, NGOs, policy makers, clinicians, healthcare professionals and students.

In addition to comprehensive coverage of the core public health literature, it includes significant unique content (compared with the other mainstream health databases) particularly in the areas of tropical medicine, infectious diseases, vector control, food safety and epidemiology.

As well as traditional sources such as journal articles, books, etc, the database includes difficult-to-obtain and obscure publications from more than 125 countries.

Learning outcomes

By the end of this workbook, you should be able to:

- Access Global Health via the Library website
- Perform a comprehensive search for a topic, using a variety of search techniques
- Combine your search results
- View and export your results
- Access databases from off-campus

About this workbook

- Things that you need to type are displayed in **Courier New** bold font
- Instructions assume that you are using the Internet Explorer browser (the IT supported Web browser), but you can use any web browser.

1. Getting Started

a. Before you start

Throughout this workbook, you will learn how to use keywords to find articles on a particular topic:

Role of traditional birth attendants in reducing maternal mortality

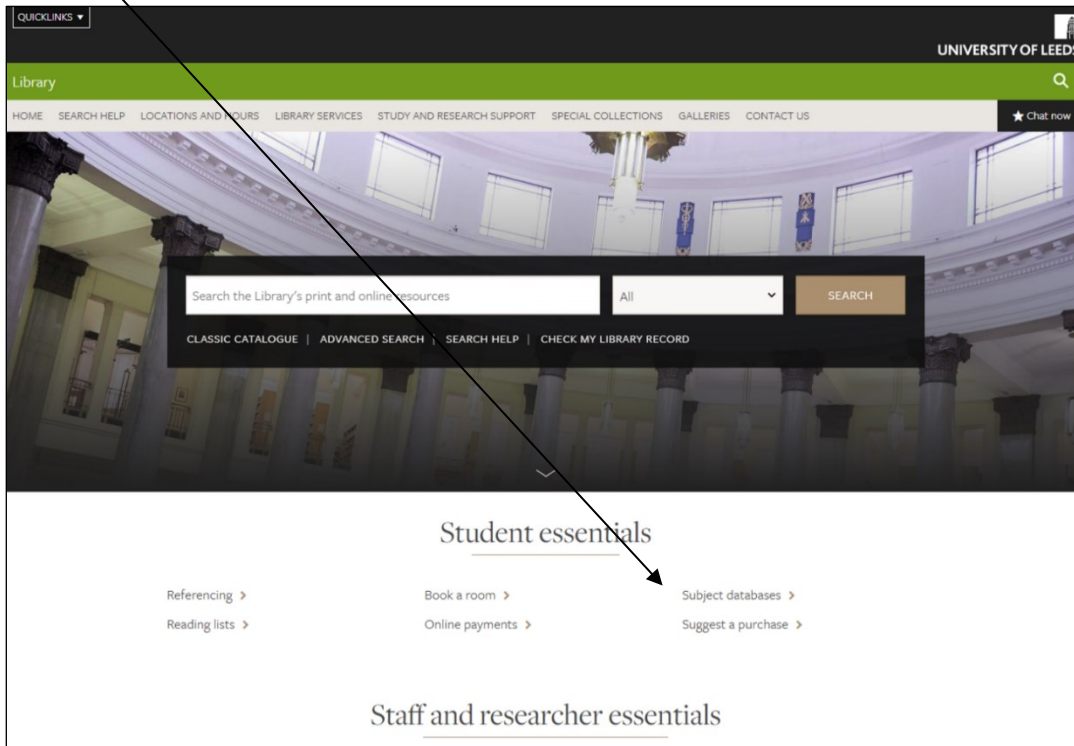
Although you might not be interested in this particular topic, the guided example will teach you the principles behind the literature searching process. You can apply the same skills to search for articles on your own topic.

b. Logging in to Global Health

Exercise 1 – Getting in to Global Health

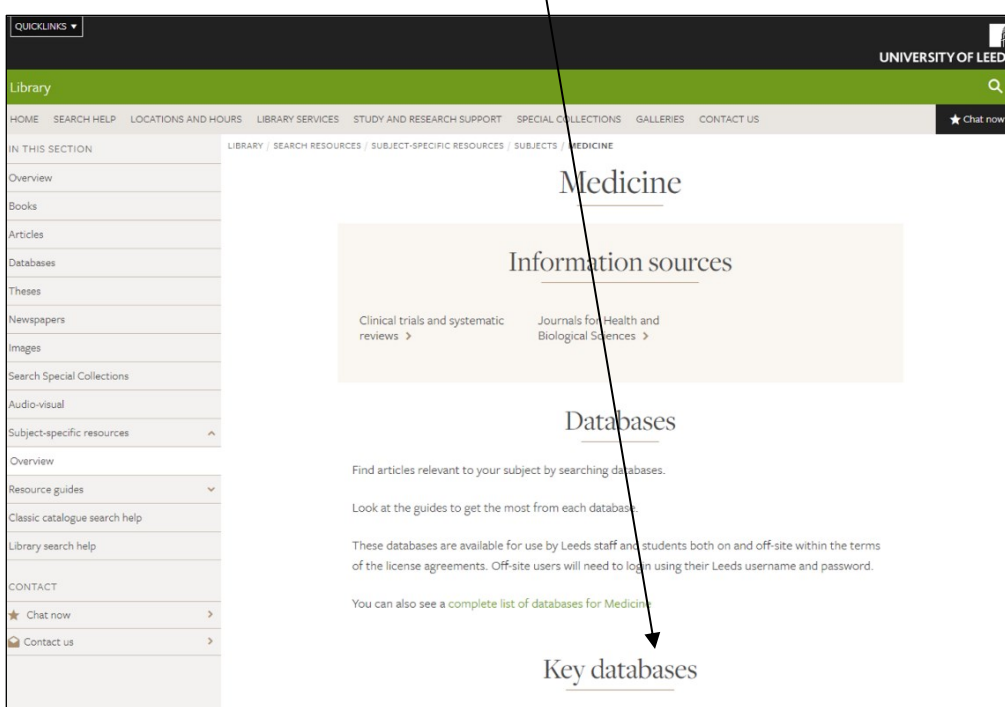
To access the database, go to the Library's homepage at <https://library.leeds.ac.uk/> and click on

Subject databases. This contains a bank of useful resources to help you with your studies.



You can view databases relevant to your studies by selecting your subject from the subsequent list.

Scroll down the page to find your 'Key databases'.



NOTE Global Health is not listed on the key databases page for *every* subject. If Global Health is not on your own subject's key databases page, you can find it on the list of key databases on the [Medicine](#) subject resources page.

Your key databases section provides you with a list of databases which have been chosen as the most likely to be relevant for your subject. It's a good idea to browse through them and read their descriptions to decide which ones are relevant for your studies.

As this workbook looks at Global Health, select Global Health from the list of databases by clicking on the green link (circled in red). The entry will look like this:

Global Health

Search for journal articles, books and less traditional publications from more than 125 countries. In addition to comprehensive coverage of the core international public health literature, the database includes significant unique content, particularly in the areas of tropical medicine, infectious diseases, vector control, food safety and epidemiology. Coverage starts from 1910.

Next, on the Global Health Catalogue page, click on **Global Health -- Ovid Databases**.

Available online			
	Years available	Access info	More info e.g. password
Global health -- Ovid Databases	01 Jan. 1910-	Some of our Ovid Databases have limited simultaneous users. Please log out after use. If you fail to gain access try again later.	View details

Depending on where you are, e.g. off-campus, you may be required to login in with your IT username and password.

Now click on the link to **Global Health 1973 to ... [current year]** in the list of databases

Select Resource(s) to search:

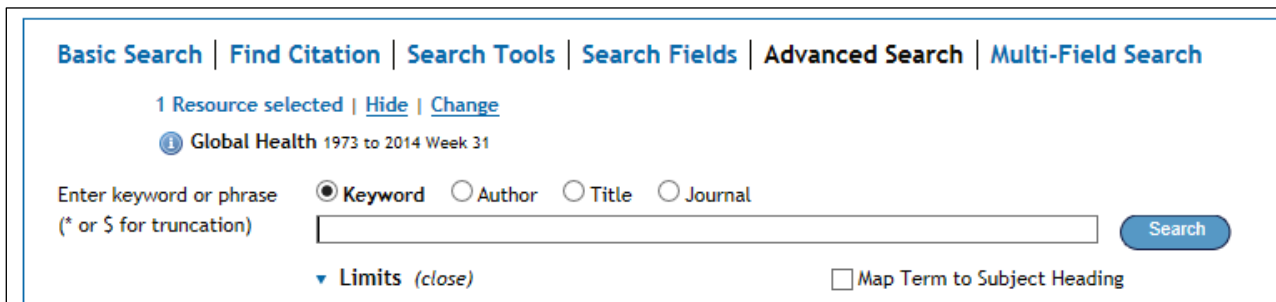
All Resources

- AMED (Allied and Complementary Medicine) 1985 to March 2018
- BIOSIS Previews Archive 1926 to 1968
- CAB Abstracts 2000 to 2018 Week 09
- CAB Abstracts 1910 to 2018 Week 09
- All EBM Reviews - Cochrane DSR, ACP Journal Club, DARE, CCTR, CMR, HTA, and NHSEED
- Embase 1996 to 2018 Week 11
- Embase Classic+Embase 1947 to 2018 March 09
- Global Health 1973 to 2018 Week 09**
- Global Health 1910 to 2018 Week 09
- Global Health Archive 1910 to 1972
- HMIC Health Management Information Consortium 1983 - present
- International Pharmaceutical Abstracts 1970 to February 2018
- Maternity & Infant Care Database (MIDIRS) 1971 to December 2017
- Ovid MEDLINE(R) 1996 to February Week 5 2018

OK Add Group Delete Group

Note: you can search back as far as 1910 if you need to, though this database will take longer to search than the one going back to 1973 because it has more material to search through.

You will be taken to the advanced search screen:



Basic Search | Find Citation | Search Tools | Search Fields | **Advanced Search** | Multi-Field Search

1 Resource selected | Hide | Change

Global Health 1973 to 2014 Week 31

Enter keyword or phrase (* or \$ for truncation) Keyword Author Title Journal

▼ Limits (close) Map Term to Subject Heading

2. Breaking down your question

To perform an effective search, you need to start by breaking down your research question into its main topics.

In this workbook we are looking for evidence to find out about the role of traditional birth attendants in reducing maternal mortality.

So our main topics are:

- **traditional birth attendants**
- **maternal mortality**

The other words in the research question are less important as they are not concepts, and therefore don't need to be searched for.

Here's the process:

First we will search for articles about **traditional birth attendants**

Then we will search for articles about **maternal mortality**

Finally, we will combine these 2 sets of results using the **AND** button. This will leave us with one set of articles that contain **both** your topics together

Concentrating on one part of your question at a time and entering all those search terms separately means that the structure of your search strategy is much easier to follow and it is much simpler if you later decide to delete one stage of your search.

3. Searching with subject headings – the 'topic search'

In addition to the information about the article's author, title and publication details, every record in Global Health contains a number of **subject headings** to help describe the content of that reference. Subject headings are chosen by an indexer from a set list of words and phrases. You can choose to search for references that have been given a particular subject heading. Searching by subject heading

means that your results will be significantly about that topic, regardless of the words the author used to refer to the topic in the actual article.

Note that subject headings vary between databases so each database needs to be searched separately and the appropriate headings identified. This is referred to as 'tailoring' the search between databases.

Note that there may not be a suitable subject heading for your topic, in which case you may decide to search for that topic using only keywords.

Exercise 2

To carry out subject heading searches you must first put a tick in the box **Map term to subject heading** – do this now (see screenshot).

The screenshot shows a search interface with the following elements:

- Navigation tabs: Basic Search | Find Citation | Search Tools | Search Fields | Advanced Search | Multi-Field Search
- Resource selection: 1 Resource selected | Hide | Change
- Database/Collection: Global Health 1973 to 2014 Week 31
- Search type: Enter keyword or phrase (* or \$ for truncation). Radio buttons for Keyword (selected), Author, Title, Journal.
- Search button: Search
- Limits section:
 - Map Term to Subject Heading (circled in red)
 - Abstracts
 - English Language
 - Publication Year: - [] - []
 - Buttons: Additional Limits, Edit Limits

In the search box, type **traditional birth attendant** and click on **Search**.

Global Health will now try to find the most appropriate subject heading for you.

The next screen shows a list of suggested subject headings that you might want to use. This search only produces one suggestion. For some topics, 10 or more subject headings may be suggested.

The screenshot shows the search results page with the following elements:

- Navigation tabs: Search | Journals | Books | My Workspace | Primal Pictures
- Message: Your term mapped to the following Subject Headings: Click on a subject heading to view more general and more specific terms within the thesaurus. Term is a thesaurus term
- Combine selections with: OR (dropdown) | Continue >>
- Table of subject headings:

Select	Subject Heading	Explode	Scope
<input checked="" type="checkbox"/>	traditional birth attendants	<input checked="" type="checkbox"/>	i
<input type="checkbox"/>	traditional birth attendant.mp. search as Keyword		
- Hints section:
 - Click on a Subject Heading to view its thesaurus - related terms that are more general and more specific.
 - Select the Explode box if you wish to retrieve results using the selected term and all of its more specific terms.
 - If your search did not map to a desirable subject heading, select the box Search as Keyword.
 - If you select more than one term, you can combine them using a boolean operator (AND or OR).
 - If you wish to see the scope note for any term or heading, click on the information [i](#) icon, when available.

What you need to do here is choose the **closest matching heading** for the topic you typed in. Sometimes you will find an **exact** match. Other times you can choose a similar heading from the options, but sometimes there may not be a heading that is close enough to the topic you are searching for.

Don't be distracted away from the topic you searched for – if there isn't a close match, it is probably safer to search for this topic using only keywords (explained later).

To select a subject heading to include in your search, click the arrow box on the left hand side of the term, and then click **Continue** at the top, and then **Continue** again on the next page.

The Subject Heading should be added to your search and displayed as below, with a ' / ' after it:

▼ Search History (1)			
<input type="checkbox"/>	#▲	Searches	Results Type
<input type="checkbox"/>	1	exp:traditional birth attendants/	185 Advanced

Exercise 3

Now try another subject heading search for **maternal mortality** – the second concept within our example research question. Follow the same process you used for traditional birth attendant:

The heading Global Health offers is an exact match **Maternal mortality**

The screenshot shows a search interface with a navigation bar (Search, Journals, Books, My Workspace, Primal Pictures, Multimedia). Below the navigation bar, it says "Your term mapped to the following Subject Headings: Click on a subject heading to view more general and more specific terms within the thesaurus. Term is a thesaurus term". There is a dropdown menu set to "OR" and a "Continue >>" button. Below this is a table with columns: Select, Subject Heading, Explode, and Scope.

Select	Subject Heading	Explode	Scope
<input checked="" type="checkbox"/>	maternal mortality	<input type="checkbox"/>	i
<input type="checkbox"/>	maternal mortality.mp. search as Keyword		

Click on **maternal mortality** to see more information about this heading.

The next screen shows your heading in an alphabetical list with other available subject headings.

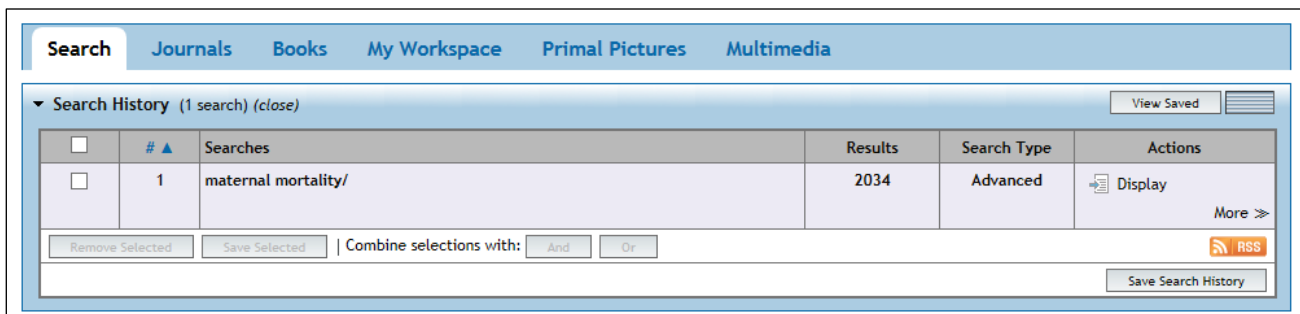
The screenshot shows a list of subject headings with columns: Select Term(s), Subject Heading, Hits, and Explode. The heading 'maternal mortality' is selected and highlighted in blue. Below it are broader terms (mortality) and related terms (reproductive health).

Select Term(s)	Subject Heading	Hits	Explode
▲ [Back up in List]			
<input type="checkbox"/>	maternal behavior	0	<input type="checkbox"/>
<input type="checkbox"/>	maternal behaviour ▼	291	<input type="checkbox"/>
<input type="checkbox"/>	maternal effects ▼	1639	<input type="checkbox"/>
<input type="checkbox"/>	maternal immunity ▼	291	<input type="checkbox"/>
<input checked="" type="checkbox"/>	maternal mortality	2703	<input type="checkbox"/>
	[Broader Terms]		
<input type="checkbox"/>	mortality	76909	<input type="checkbox"/>
	[Related Terms]		
<input type="checkbox"/>	reproductive health	5271	<input type="checkbox"/>
<input type="checkbox"/>	maternal nutrition ▼	1784	<input type="checkbox"/>
<input type="checkbox"/>	maternal recognition ▼	3	<input type="checkbox"/>
<input type="checkbox"/>	maternal transmission ▼	5022	<input type="checkbox"/>

It also shows you how many articles have been given this subject heading and shows you any broader and narrower headings that are related to your chosen heading.

You may see other headings on this page that you want to include in your search strategy – the best way to do this is to note them down and come back in to search for them separately so that they each appear as a separate line in your search strategy and therefore can be deleted or moved individually. If you select multiple subject headings from the screen above by ticking the boxes next to them, all those terms you'll select will appear in one search line, and if you later wanted to remove one term, you'd have to remove the whole line of terms and start again.

Select one subject heading from the screen (shown above), and click on **Continue** and you should now be back at the main search page, with your first set of results.



(The number of results found will increase over time as new references are added to the database).

4. Searching with keywords – the ‘exact phrase search’

Subject heading searches can find you many of the relevant papers about a topic, but for a comprehensive search you need to supplement your subject heading searches with some **keyword searches**. This is especially important where no heading exists for a particular topic.

Searching by keyword enables you to type in a word or phrase and the database will bring back any references where there is an **exact match** in the title or abstract (summary) fields.

Note – although this sounds very straightforward, there are a number of issues to be aware of:

1. The same topic (whether it's a disease, a technique etc) can often be referred to in more than one way. If you only search for it one way you will miss articles that refer to it in a different way (cancer, carcinoma etc) – more about this later
2. Words that you might be interested in can have variations, perhaps in the spelling (e.g. English versus American) or different endings (e.g. depressed, depression, depressive etc) that could be of interest – more about this later as well
3. Finally, check your spelling – especially if you are getting zero results! Remember the database will only bring back exact matches for what you type in

Keyword searching brings back references where the words or phrases you type in appear primarily in an article's **title** or **abstract**.

This can mean that although your topic is mentioned, it is not necessarily a major theme of the article.

You will need to make a judgement about how far you try to define the topics you are interested in – this often depends on why you are carrying out the search. Under some circumstances it may be

appropriate to stick to one major way of defining a topic, but if you're trying to be more comprehensive you should aim to think of and include as many synonyms as possible.

Spend a few moments thinking about the different ways our topics could be referred to in the literature and list them below. Consider any alternative spellings (American versus English), plurals and abbreviations.

This stage is vital. If we were looking for papers about postnatal depression and only searched using that term, we would miss the articles that used the alternative term 'postpartum depression'.

How else might **traditional birth attendants** and **maternal mortality** be referred to? Include even slight variations – otherwise your search results will exclude them.

How many can you think of? List them here: (if you get really stuck, refer to the appendix of this document for some ideas)

TOPIC 1 – traditional birth attendants	TOPIC 2 – maternal mortality
?	?
?	
?	?

Truncation and wildcards

To help save you some time and effort, Global health has some keyword search tools that look for variants of words. These are known as truncation and wildcards. Each software supplier uses their own set of symbols, but in the OVID databases the following apply:

- ***** is used to truncate words and find different word endings, e.g. reproduc* will find reproduce, reproduces, reproduction, reproductive etc
- **#** is used to search for a variable single character, e.g. immuni#ation will find immunisation and immunization
- **?** is used to search for a single character, or no character at all. This is very useful for some British and American spellings, e.g. behavio?r will find both behaviour and behavior

Look at the list of words you've created – can you find a suitable use for truncation or wildcards? For example, using **traditional birth attendant*** will bring back papers containing 'traditional birth attendant' but also 'traditional birth attendants'

Note: Beware of truncating words too far, as you may find too many unrelated words. For example if you were searching for something about legal aspects, truncating leg* would also find articles about legs, legacy etc. In some cases it is more effective to type in the full words you DO want.

Exercise 4

Now it is time to enter your words and phrases into Global health, one at a time.

Enter the first word or phrase you thought of for topic 1 and click on **Search**.

Repeat for **all** the other terms you came up with for topic 1, entering them into the database one at a time and clicking Search after each one.

Notice how the **number of results you find each time varies significantly** – if you don't search using a range of terms you will miss some key papers.

Exercise 5

Now do exactly the same for topic 2, searching for these one at a time as well.

Note: To delete any of your searches, tick individual boxes (or the one at the top to select them all) and click **Remove Selected**.

We'll look at how to use the AND + OR buttons to combine these results a little later.

a. Adjacency searching

Another useful **keyword** search technique is called **adjacency searching**. This is useful if you want to look for papers where your words might appear NEAR each other rather than only right next to each other. To do this, separate your words with **ADJn** where **n** is the number of major words **MINUS 1** that you will allow to appear **between** your words.

For example, searching for **physician ADJ3 relationship** will find the words physician and relationship within **TWO** major words of each other in any direction – and would find many more papers than just searching for the specific phrase 'physician relationship'. Using this technique would retrieve papers with phrases like "physician patient relationship", "patient physician relationship", "relationship of the physician to the patient" and so on.

Global health does not count **stop words** such as in, on, and, the or they etc in the ADJ number so your target words may well be even more than 2 words apart (but no more than 2 **major** (not stop) words apart).

So, following the database's adjacency searching rules **ADJ(n-1)** where n = the number of major words to appear between your words:

- ADJ searches for both terms next to each other in the order as typed.
- ADJ1 searches for both terms next to each other in either order.
- ADJ2 searches for both terms and up to **one** word in between them
- ADJ3 searches for both terms and up to **two** words in between them
- ADJn searches for both terms and up to **(n-1)** words in between them

Note: the higher the ADJ number you use, the further apart your keywords will be from each other. When this happens, you can start to lose the context you wanted. It is worth experimenting with different numbers and spot checking your results for relevance.

5. Combining your searches

Now that you know the search techniques, you need to know how to **combine** your search results to be left with one final set of papers that contain **both** your concepts together.

Combining requires the use of the Boolean Operators AND + OR. These options appear as buttons on the search screen.

Exercise 6

Look at your **Search History** table. This shows you every search you have carried out so far.

Identify all the searches (subject heading and keywords) you carried out about **traditional birth attendants** and tick the box to the left of every set.

Click on the **OR** button

This produces a combination set at the bottom of your search history table, containing all results about topic 1 altogether.

Now tick every set of results you generated about topic 2 **maternal mortality** and combine them using OR as well.

You should now have a second combination set at the bottom of your search history table.

The final stage is to combine your combination sets!

To do this, just tick your two combination sets – but this time combine them by clicking on the AND button.

This narrows the search to leave you with one final set of results that contains all your topics together now.

Concentrating on one part of your question at a time and entering all those search terms separately means that the structure of your search strategy is much easier to follow and it is much simpler if you later decide to delete one stage of your search.

Have a look through your final set of results – either by clicking on **Display** for that set or by scrolling down.

Do they help you answer your research question?

Your results will all mention both your topics – but not necessarily in the context you want – you will now need to browse the results and read the abstract to find out whether it's going to be useful.

Sometimes you will need to go inside the Complete Reference link for a reference to see exactly where your search terms appear in full – they should appear in colour to help you spot them.

Have a look at the final page (appendix) of this workbook – if you have followed all the steps correctly, your search strategy should look similar

6. Viewing and saving your results

a. Viewing your results

After your search, you can view the results and sometimes get a link through to the full text of articles. Being able to access the full text depends on the Library having a subscription to the journal a particular article had been published in – see below.

If you scroll down the screen you will see the first 10 results. References will have some or all of the following links beside them:

Abstract Reference	A brief summary of the article
Complete Reference	Full details of the article, including abstract and subject headings
Find Similar	Clicking this will show you other related articles
Find Citing Articles	See who has subsequently referred to (cited) a particular paper in their own research
Document Supply	A link to a service (charged) that can help you obtain material we don't stock
check@leeds	This will try to download the full text for you – if we subscribe electronically to the journal it is published in – if this link fails, try searching the Library Catalogue record for the journal to see if we subscribe (may be print only)

Try viewing some of your results, using the links described above.

Note: When navigating around the database and viewing references, try to avoid using the **Back** and **Forward** buttons inside your browser as these can mean you lose selected references, or at worst parts of your search. Use the navigation buttons **Next>**, **<Previous** and click the **Search** tab to get to the main search page again.

b. Saving your Results

There are various ways you can save the results of your search – not the full text papers themselves, just a record of the results that you have found.

You can tick individual results and then use the appropriate option Print/Email/Export on the bar above your results:



Or you can select all your results (within the maximum allowed number) by ticking just the box to the far left and then exporting/emailing etc.

Instruction for EndNote software users only: If you want to send your results to an EndNote library, choose the **Export** option and then in the window that opens you can choose to export to EndNote from

the drop down menu. EndNote should open automatically and should open your usual library (you need to have already created an EndNote library for this process to work). The system may then ask you to select an import filter. You should choose the filter that reflects the name of the database you are using e.g. Global Health (OVID). It will then import your references into your chosen library.

If you don't know what EndNote is and want to find out more, see https://library.leeds.ac.uk/info/1403/endnote/43/endnote_support

a. Saving your search strategy – setting up a personal account

You can also save a live copy of your search strategy using OVID's free Personal Account feature. This means that you can re-run a search at a later date without having to re-type your terms. This is particularly useful when working on projects rather than just trying to find some background reading.

Exercise 7

To set up your personal account, click on **My Account** at the top right of the screen.

Then click on [Create Account](#)

Follow the instructions on screen. Choose any account name and password, making sure it is something you will be able to remember easily – don't use any spaces or symbols or your details will be refused.

Now perform the search you want to save. (You may decide to run something very simple as a test).

Click on **Save ALL** underneath the Search History box and log in with your new account name and password if prompted.

By default your search will be saved permanently. Saving a search temporarily means it will disappear after 24 hours (not advised!) or as an AutoAlert - each time the database is updated, any new references which match your search criteria will be sent to you in an e-mail. Make your selection of permanent, temporary or auto-alert from the **Type** drop down menu.

Give the search a logical name so you can easily recognise it in the future. Also, add the name of the database you are using as you may perform the same search in other databases.

Click on **SAVE** to complete the process.

Once you have saved a search strategy, you can run it again at a later date by clicking on **View Saved** in the top right corner. Select the search you want to run by clicking the box on the top left corner next to it, and then by clicking on **Run**. Your results will be available back on the main search page (click on the **Search** tab on the blue bar to get there).



You can always return to your saved searches by clicking 'My Workspace' then 'My Searches and Alerts'.

Make sure your Search History box is clear before running a saved search. Otherwise your results will be added on to the end of any results already visible.

To delete searches from your search history table, tick individual boxes (or the one at the top to select them all) and click **Remove Selected**.

7. Using limits

Global Health has some limits you can apply to your search. The most common limiting options can be found underneath the search box (or you may have to click to see them) e.g. English language.

Use these with care when you are doing a comprehensive search as you can miss important references this way. If you do use them, apply them one at a time so you can see the effect they have. All you need to do to apply a limit to the search you have carried out is tick the appropriate limit and click on the Search button. This will apply the limit to the last search you performed (just do this once, after you have finished combining any searches).

Further limits can be accessed by clicking on **Additional limits**.

The most reliable limits are Language, Date and Humans/Animals.

8. What next?

After your initial search you could try one of the following:

- Refine your search - look at the results you've got and see if there are any additional keywords you could use, or any you should take out. You will probably have to do a series of searches to come up with your best search, even experienced searchers do this
- Try different databases - try Medline, PsycINFO, HMIC etc. You can see a list of medical and health related databases by going to your subject support page <http://library.leeds.ac.uk/subjects>
Look for the Subject Resources tab > Databases section to see a full list of databases.
- Follow up references - look at the list of references/bibliography at the end of a useful article and see if there are other articles you have missed. You could also use the **Web of Science** database to do a citation search to find who has quoted a particular paper since it was published.

9. Accessing Global Health from off-campus

All University staff and students can access Global Health from off-campus as well as inside the University. Usually, you will be prompted to log in with your IT username and password.

For some electronic journals, there may be a different username and password required – if this is the case, you can find out the required information from the **View details** link on that journal's page in the Catalogue



The screenshot shows a table with the following structure:

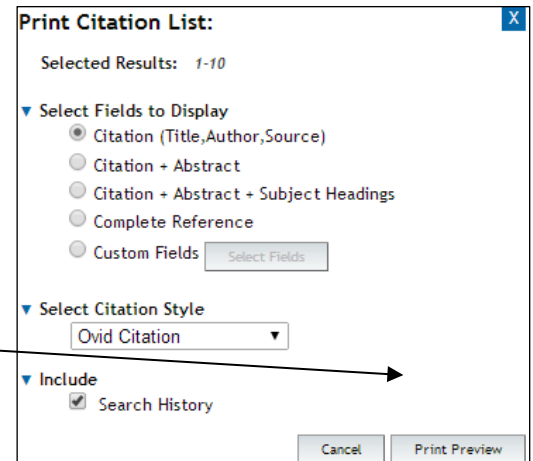
Title Cognitive Behaviour Therapy			
Available online			
	Years available	Access info	More info e.g. password
Cognitive behaviour therapy -- Taylor and Francis (Informaworld)	01 Jan. 2002-		View details

An arrow points from the text above to the 'View details' link in the table.

Appendix 1 - Example search strategy

If you have followed the steps in this workbook, your strategy should look similar to this. It shows the keyword searches you carried out and how you combined them. The numbers of results will change as new references are added to the database.

To generate a copy of your search strategy like this, go to 'Print' on the Menu bar from the main search screen, and then tick the 'Include search history' option, followed by 'Print Preview'.



<input type="checkbox"/>	# ▲	Searches	Results	Search Type	Actions
<input type="checkbox"/>	1	maternal mortality/	2034	Advanced	Display More >>
<input type="checkbox"/>	2	traditional birth attendant*.mp. [mp=abstract, title, original title, broad terms, heading words]	551	Advanced	Display More >>
<input type="checkbox"/>	3	tba*.mp. [mp=abstract, title, original title, broad terms, heading words]	4818	Advanced	Display More >>
<input type="checkbox"/>	4	traditional midwi*.mp. [mp=abstract, title, original title, broad terms, heading words]	91	Advanced	Display More >>
<input type="checkbox"/>	5	community midwi*.mp. [mp=abstract, title, original title, broad terms, heading words]	25	Advanced	Display More >>
<input type="checkbox"/>	6	maternal mortalit*.mp. [mp=abstract, title, original title, broad terms, heading words]	2935	Advanced	Display More >>
<input type="checkbox"/>	7	maternal death*.mp. [mp=abstract, title, original title, broad terms, heading words]	1475	Advanced	Display More >>
<input type="checkbox"/>	8	safe motherhood.mp. [mp=abstract, title, original title, broad terms, heading words]	304	Advanced	Display More >>
<input type="checkbox"/>	9	2 or 3 or 4 or 5	5282	Advanced	Display More >>
<input type="checkbox"/>	10	1 or 6 or 7 or 8	3478	Advanced	Display More >>
<input type="checkbox"/>	11	9 and 10	152	Advanced	Display More >>

Explanatory notes:

Line 1 subject heading search for maternal mortality topic (no matching heading found for traditional birth attendant)

Lines 2-7 truncation * technique used to retrieve singular and plural forms

Line 3 abbreviations are valid search terms

Line 9 is the topic 1 combination set

Line 10 is the topic 2 combination set

Line 11 is the final set of results (having combined the combination sets)