

Westlaw: quick start guide

Westlaw contains law reports, legislation, journals and some commentary material. It covers some law reports which are not in Lexis, and is particularly useful for searching for journal articles. Not all articles are available in full text, but many can be accessed through the Library.

Getting started

1. Go to the Library homepage at <http://library.leeds.ac.uk> or to the **Learn** tab in Minerva.
2. Type **Westlaw** into the Library search box.
3. Select **Westlaw** at the top of the screen. Enter your University username and password if prompted.
4. You should now see the main search screen in Westlaw.

Searching Westlaw

Select an option from the toolbar to search for specific materials e.g. cases, legislation, or journals.

Use Westlaw Books to search legal dictionaries for definitions of legal terms.

The screenshot shows the Westlaw Edge UK search interface. At the top, there is a navigation bar with 'THOMSON REUTERS WESTLAW EDGE UK' on the left and 'History', 'Folders', 'Favourites', 'Alerts', and 'Sign out' on the right. Below this is a secondary navigation bar with 'Cases', 'Legislation', 'Journals', 'Current Awareness', 'Index of Legal Terms', 'EU', 'Westlaw Books', and 'Lawtel'. A large search box is centered, containing the placeholder text 'Enter terms, citations, titles or questions' and a search icon. Below the search box are three columns of topic headings: 'Browse by Topic' (Commercial, Companies and partnerships, Contract, Crime, Data and communications, Employment and work, Environment), a central list of topics (Finance, Health and social welfare, Insolvency, Intellectual property, International, Land, Legal system, Litigation and dispute resolution, Local government, Personal injury, Planning and construction, Public and constitutional law, Social regulation, Tax, Torts, Transport and shipping, Trusts and personal property), and 'More resources' (Brexit, Coronavirus, Scots Law, Lawtel, Cite & Print, News, Westlaw International, Westlaw US). Annotations with arrows point to the search box, the 'Westlaw Books' menu item, the search box, the 'US and international content' link, and the topic headings.

Search across different types of material by entering free text or the title of a document.

Use topic headings to browse material.

US and international content.



Search tips

Search tips are available under the 'i' button on the homepage search box.

The screenshot shows the Westlaw UK search homepage. At the top is a search box labeled "Search all Westlaw UK" with an "Options" dropdown and a search icon. Below the search box is a "Browse by Topic" section with links for Commercial, Companies and partnerships, Contract, Crime, Data and communications, Employment and work, Equality and..., Family, Finance, Health and s..., Insolvency, and Intellectual p... A "Search Terms and Connectors" pop-up window is open, listing various search operators and their functions:

Operator	Function
&	Search terms in the same document
or	Either search term or both terms
""	Search for an exact phrase within quotation marks
*	Universal character
!	Search for terms with multiple endings
#	Turn off plurals and equivalents
%	Not containing terms
/s	Terms in the same sentence
+s	Preceding term within same sentence
/p	Terms in same paragraph
+p	Preceding term within same paragraph
/n	Within n terms of
+n	Preceding within n terms of
TI()	Search for words in the title

Understanding and refining your results

Filters

Select multiple

Search within results

Content Type	Count
<input type="checkbox"/> Cases	21,976
<input type="checkbox"/> Legislation	19,104
<input type="checkbox"/> Journals	28,527
<input type="checkbox"/> Current Awareness	2,509
<input type="checkbox"/> Overviews	135

Topic	Count
<input type="checkbox"/> Commercial	6,893
<input type="checkbox"/> Companies and partnerships	3,584
<input type="checkbox"/> Contract	1,645
<input type="checkbox"/> Crime	5,587

Use filters to refine your search by different types of information, or topics.

Text in blue is a link to the full text (if available) or other background information.

Preparedness Notice on No Deal Brexit and Enforcement of EU Competition Law

Commission of the European Communities • [2019] 3 WLUK 749 • 25 Mar 2019

No Substantial Judicial Treatment

[Case Analysis](#) | [\[2019\] 3 WLUK 749](#) | [\[2019\] 4 C.M.L.R. 42](#)

For cases, select Case Analysis for background information (e.g. other cases cited in this one), or click on the citation for the full text of the case.

For journal articles, you will see a link that says Full Text Available, or a link to the abstract.

Note: If you can't get the full article in Westlaw, try typing the journal title into Library Search. If the Library has the journal, check that the year/volume you need is available. If it is, enter the online version of the journal and search for the article title.

Saving, printing and emailing records

1 - 20 >

Relevance ▾



Select all items • 2 items selected • [Clear selected](#)

- > 1. **Financial collateral and Brexit: a comparative perspective**
Journal title: Butterworths Journal of International Banking & Financial Law
Availability: Abstract
Author(s): Amy Kennedy, Chris Parrott, Markus Kappler and Ahmed Alfrehat
Citation: B.J.I.B. & F.L. 2021, 36(6), 409-410
Subject: Banking and finance; European Union
Keywords: Brexit; EU law; Financial collateral arrangements; Germany

Tick the box next to your chosen results. Then click the envelope icon and select whether to print, download or email the results.

Getting help

1. Use the Product Support link at the bottom of the Westlaw home screen.
2. Contact Library enquiries: <http://library.leeds.ac.uk/enquiries>

Last updated 22/06/21